

**BARTIN UNIVERSITY**  
**International Student Admissions**  
**Selection and Placement Guide**  
**for the Academic Year 2019-2020**

(For Students of Undergraduate Degree and Associate  
Degree Programs)

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Bartın University

# Step 1

## 1. GENERAL CONDITIONS

- 1- The applications of those below stated will be accepted on condition that they are graduates (their graduates must be no earlier than 5 years ago).
  - a. Citizens of other countries.
  - b. Those who are Turkish citizens and have received the permission from the Ministry of Interior to leave Turkish citizenship and certify that their minor children (under 18 age) registered on the Renouncement of Turkish Nationality Certificate own the Certificate for the use of the Rights granted by Law No 5203
  - c. Those with dual nationality, who were foreign nationals by birth, then took the citizenship of the Republic of Turkey,
  - d. Turkish citizens who were registered at a high school abroad before 01/02/2013 and completed the last three years of high school education in a foreign country except for the Turkish Republic of Northern Cyprus (TRNC) (including those completing the MEB high schools abroad except for the ones in TRNC); while others who started high school after 01/02/2013 and completed a high school abroad except for the ones in TRNC (including those completing the MEB high schools abroad except for the ones in TRNC),
  - e. TRNC citizens residing in this country who completed the high school education in TRNC and hold General Certificate of Education A Level “GCE AL” exam results, also who were registered in the high schools of other countries and hold GCE AL exam results.
- 2- Applications of the applicants below will not be accepted.
  - a. Turkish citizens who completed the whole years of high school in Turkey or TRNC
  - b. TRNC citizens (except for those who completed the high school education in TRNC and hold General Certificate of Education A Level “GCE AL” exam results),
  - c. Turkish citizens with dual nationality who are Turkish citizens by birth as stated in the the clause 2 of the article “a” of the International Student Admission and Enrollment Principles of Turkey’s Higher Education Council (YÖK) (except for those fulfilling the conditions in the second clause of the article a)
  - d. Those with dual nationality either of whose citizenship is from TRNC (except for those who completed the high school education in TRNC and hold General Certificate of Education A Level “GCE AL” exam results),
  - e. Those with dual nationality having Turkish citizenship first by birth as stated in the clauses a and b of the article 5 of Bartın University International Student Admission and Enrollment Principles or those Turkish citizens completing in foreign schools located in Turkey or the ones affiliated to the foreign embassies in Turkey

**For detailed information;**

[Click for the Admission and Enrollment Principles Guideline For International Students at BU](#)

# Step 2

## 2.1. APPLICATION

Applications to up to 5 programs are made online on [University Information Management System](#)> [International Student Application Procedures Module](#) between the dates specified in the academic calendar for international students. [Click to apply.](#) *(Remember to print out the application form)*

[Click for](#) University Information Management System International Student Application Procedures Module User's Manual

## 2.2. DOCUMENTS REQUIRED FOR THE APPLICATION:

The following documents must be uploaded to the International Student Application Procedures Module in the online application.

### Documents to be uploaded in the International Student Application Procedures Module:

- a) The original high school diploma or a copy of it approved by the Representative Body of Turkish Republic,
- b) Transcript of the applicant, which shows the course grades and the courses he took in the high school, and a translated copy of the transcript, which is approved by the Turkish Representation,
- c) A photocopy of the passport showing the pages of the credentials. It must be approved by the Turkish Representation.
- d) A document showing that the applicant passed the Foreign Student Exam (YOS) made by the universities in Turkey.

# Step 3

## 3. EVALUATION OF APPLICATIONS

- 1- The candidates are ranked with their YOS exam results from the highest scores up to 70 at least. If the quota is not filled, another ranking is made according to the high school achievement score from the highest one to 65 at least. If the quotas are still available, the students holding a Foreign Student Exam Result (up to 40 at least) will be admitted.
- 2- In the evaluation of the applications, other grades are converted based on the system of 100 of the Council of Higher Education.
- 3- Candidates are allowed to apply to up to 5 programs, but admitted for only one program.
- 4- The evaluation of the applications for a program admitting candidates with a special talent exam is made according to the provisions which regulate the special talent exam.
- 5- The number of admitted candidates from the same country cannot be more than 30 % of the quota of the relevant program. However, if the quota is not filled, the country quota is not applied.
- 6- The committee announces the students in accordance with the quotas and may also announce the reserve lists of candidates.
- 7- The approvals and rejections of applications are carried out by the Student Affairs Directorate and the final evaluation of applications are made by the committee.
- 8- Applications of the candidates who do not meet the conditions will not be evaluated. Having the application conditions does not mean that the candidate has been placed.

## Step 4

### 4. ANNOUNCEMENT OF THE RESULTS

- 1- Placement results will be announced on the website of the university on the dates specified in the following registration calendar.
- 2- The acceptance letter is sent to the candidate's e-mail address. Candidates can obtain the acceptance letter from the application page.

## Step 5

### 5. REGISTRATION

- 1- Registrations will be made by the Students Affairs Directorate's Office.
- 2- The registrations are made between the dates specified in the following registration calendar. Those who do not register between these dates lose their rights.
- 3- The candidates gain right to be a student with the completion of registration procedures and are subject to the provisions applied to other students of the university provided that they do not contradict with the provisions of the directive.

#### 5.1. DOCUMENTS REQUIRED FOR THE REGISTRATION:

The following documents must be submitted for the registration of the candidate whose application has been accepted.

- a) Turkish Language Proficiency Certificate
- b) High school diploma: The original diploma and the its translation approved by the Turkish Representation,
- c) Diploma Equivalency Certificate: The original Certificate of Equivalence which certifies that candidate's high school diploma is equivalent. It will be received from the Turkish Representation or from the Turkish Republic Ministry of National Education.
- d) The original transcript and the its translation approved by the Turkish Representation,
- e) Photocopy of the passport and the original passport (to be returned after being examined)
- f) A bank receipt showing that the tuition fee has been paid; *tuition fee is given below.*
- g) A bank receipt showing that the deposit is tied up; *the amount of the deposit is given below.*
- h) The residence permit for educational purposes (It must be submitted to the relevant academic unit within a month at the latest after the registration.)
- i) 4 (four) passport photos.

## 5.2. PROCEDURES FOR THOSE WHO DO NOT HOLD A TURKISH LANGUAGE PROFICIENCY CERTIFICATE

Those who do not hold a Turkish Proficiency Certificate must take the Turkish Language Proficiency Exam to be held by the university. Those who achieve C1 / C2 level in this exam will be enrolled in the 1<sup>st</sup> grade. Those not holding this certificate attend the Turkish language courses at Bartın University Language Education and Research Center (BUDEM) till they reach C1 level of proficiency (their education may last less than 1 academic year depending on their achievement). Those who do not achieve C1 at least within a year will be dismissed from the program.

## Step 6

### 6. REGISTRATION CALENDAR

Bartın University Foreign Students Registration Calendar for the Academic Year 2018-2019

<b>Bartın University 2019-2020 Academic Year International Students Admission Dates</b>	
31 May – 21 June 2019	Applications of international students
24 – 27 June 2019	Evaluation of applications
28 June 2019	Announcements of candidates to be registered
22 – 26 July 2019	Registrations of international students
01 – 21 August 2019	Additional applications of international students
22 – 23 August 2019	Evaluation of applications
26 August 2019	Announcements of candidates to be registered
9 – 13 September 2019	Additional registrations of international students
16 – 17 September 2019	Turkish Language Proficiency Exam
18 September 2019	International Students Orientation Program (Compulsory)

**Note 1:** The calendar above may differ for the departments of the Faculty of Sports Sciences and Art Teaching at the Faculty of Education, which admit students with special talent exams.

**Note 2:** The students choosing the departments in Note 1 should follow the instructions announced in the relevant department's website. For detailed information please call us on +90 378 501 10 00 (extension: 5604, 2267 for the Faculty of Sports Sciences / extension: 1164, 1170, 1128 for the Art Teaching Department).

**Note 3:** Turkish Language Proficiency Exam is to be held by Bartın University Language Education Center / BÜ-DEM (in the Faculty of Forestry Building) on Ağdacı Campus. The first day exam session starts at 10.00 a.m. on 16 September 2019.

## QUOTAS

ACADEMIC UNITS	Foreign Student Quotas
<b>FACULTY OF LITERATURE</b>	
Contemporary Turkish Dialects and Literatures	25
Contemporary Turkish Dialects and Literatures (Evening Education)	25
Translation Studies	20
Philosophy	25
Psychology	25
Art History	25
Sociology	25
History	30
History (Evening Education)	25
Turkish Language and Literature	30
Turkish Language and Literature (Evening Education)	30
<b>TOTAL</b>	<b>285</b>
<b>FACULTY OF EDUCATION</b>	
Science Teaching	30
English Language Teaching	25
Elementary Mathematics Teaching	25
Psychological Counseling and Guidance	25
Art Teaching	10
Primary School Teaching	30
Social Sciences Teaching	20
Turkish Language Teaching	25
<b>TOTAL</b>	<b>190</b>
<b>FACULTY OF SCIENCE</b>	
Biotechnology	30
Computer Technology and Information Systems	25
Mathematics	30
Molecular Biology and Genetics	30
<b>TOTAL</b>	<b>115</b>
<b>FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES</b>	
Economy	30
Business Administration	30
Political Sciences and Public Administration	30
Management Information Systems	30
Management Information Systems (Evening Education)	30
International Trade and Logistics	30
<b>TOTAL</b>	<b>180</b>
<b>FACULTY OF ISLAMIC SCIENCES</b>	
Islamic Sciences	20
Islamic Sciences (Evening Education)	20
<b>TOTAL</b>	<b>40</b>
<b>FACULTY OF ENGINEERING</b>	
Computer Engineering	30
Electrical and Electronic Engineering	30
Civil Engineering	30
Civil Engineering (Evening Education)	30
Mechanical Engineering	30
<b>TOTAL</b>	<b>150</b>
<b>FACULTY OF FORESTRY</b>	
Forest Industry Engineering	25
Forest Engineering	25
Landscape Architecture	25
<b>TOTAL</b>	<b>75</b>
<b>FACULTY OF HEALTH SCIENCES</b>	
Nursing	20
<b>TOTAL</b>	<b>20</b>
<b>FACULTY OF SPORT SCIENCES</b>	
Coaching	25
Coaching (Evening Education)	25
Physical Education and Sports Teaching	25
Recreation	25
Recreation (Evening Education)	25
Sports Management	25
Sports Management (Evening Education)	25
<b>TOTAL</b>	<b>175</b>
<b>BACHELOR'S DEGREE TOTAL</b>	<b>1230</b>

NOTE: A quota will be applied to the candidates according to their nationalities taking into consideration the previous registrations in this year.

<b>BARTIN VOCATIONAL SCHOOL</b>	
Jurisprudence	25
Computer Programming	20
Computer Programming (Evening Education)	20
Maritime and Port Management	20
Shipbuilding	20
Graphic Design	20
Graphic Design (Evening Education)	20
Public Relations and Publicity	20
Public Relations and Publicity (Evening Education)	20
Business Management	20
Marine and Yacht Management	20
Furniture and Decoration	20
Accounting and Taxation	20
Organic Agriculture	20
Landscaping and Ornamental Plants	20
Social Security	20
Tourism and Hospitality Management	20
Tourism and Travelling Services	20
<b>TOTAL</b>	<b>365</b>
<b>VOCATIONAL SCHOOL OF HEALTH SERVICES</b>	
Child Development	20
Child Development (Evening Education)	20
Patient Care at Home	20
Patient Care at Home (Evening Education)	20
Psyiotheraphy	20
First and Immediate Aid	20
First and Immediate Aid (Evening Education)	20
Opticianry	20
Opticianry (Evening Education)	20
Medical Documentation and Secretaryship	20
Medical Documentation adn Secretaryship (Evening Education)	20
Medical Presentation and Marketing	20
Medical Presentation and Marketing (Evening Education)	20
Elderly Care Program	20
Elderly Care Program (Evening Education)	20
<b>TOTAL</b>	<b>300</b>
<b>ULUS VOCATIONAL HIGH SCHOOL</b>	
Office Management and Executive Assistant Training	25
Clothing Manufacturing Technology	20
Land Registry Cadastre	20
Forestry and Forest Products	20
<b>TOTAL</b>	<b>85</b>
<b>ASSOCIATE DEGREE TOTAL</b>	<b>750</b>
<b>TOTAL IN GENERAL</b>	<b>1980</b>

## ANNOUNCEMENT OF BARTIN PROVINCIAL IMMIGRATION ADMINISTRATION

### **Procedures to be followed by the Associate Degree – Bachelor’s Degree – Master’s Degree or Doctor’s Degree Students during the entry of our country:**

For students, who come to our country for education and have the right to enroll but are directed to Turkish language learning courses by the university because of the inadequacy of the Turkish language, a “Student Residence Permit” will be issued until the beginning of the next academic year on condition that they document their circumstances. Foreign students, who have applied to universities within the country or from abroad and gained the right to receive education, will receive an invitation letter. When foreign students apply for entry to our country, they present the invitation letter sent to them and their passports, which cover the duration of their stay, to our consulate and border gate officers.

After entering the country, foreign students apply to the university, at which they are entitled to receive education and make their first registration. Before the expiration date of the visa exemption, foreign students apply to the Provincial Directorates of Immigration Administration with the registration documents given to them and their student certificate with new date and photo in order to obtain a “Student Residence Permit”. At the Provincial Directorates of Immigration Administration, foreign students will be interviewed. Documents and information requested from them will be explained to foreigners and they will receive help to apply.

### **The documents required from foreign students during the first application are as follows:**

Residence Permit Application Form (Please click on the e-residence button on [www.goc.gov.tr](http://www.goc.gov.tr), then click on the first application and choose the student residence permit.) Please fill out the personal information completely in the resulting form and take a printout with picture. In addition to the form printed out foreign students have to follow the procedures stated below:

- 1.** A photocopy of the valid passport or the entry document is required. Foreigners are required to present the original passport, with which they have entered Turkey, to the Provincial Directorate of Immigration Administration.
- 2.** Four (4) biometric photos (from the front, face open, it must be easy to recognize the foreigner) taken in the last 6 months with white background colour are required.
- 3.** A document, which indicates that the foreigner has sufficient and regular financial means during the time he will spend in Turkey, is also required. (Bankbook, currency receipt, salary or scholarship information etc.) Foreign students must necessarily present the student certificate, which they received from the university, to the Provincial Directorate of Immigration Administration during their application. (It is a must that foreign students present the student certificate for the new registration period.)
- 4.** If the foreigner, who will receive education, is younger than eighteen years of age, he or she can be allowed to enter Turkey and receive education with a consent letter given by his or her mother / father or legal representative abroad.
- 5.** Foreign students must submit a criminal record certificate to be received from the courthouse in the province, where they will receive education, on the application date.

Foreigners are obliged to reside in the province of the university, where they have been registered. Therefore, they must submit the documents, which indicate the place, where they will stay such as dormitories, hostels, hotels, motels or (residence) house (registration document, contract etc.) to the Provincial Directorate of Immigration Administration during their application.

Besides, it is compulsory for the foreigner to have a valid Health Insurance covering the duration of his/her stay in Turkey. One of the following Health Insurances will be sufficient:



- **General Health Insurance:** Foreign students can apply to the Provincial Social Security Institution and have General Health Insurance within 3 months after their first registration to the university. It is compulsory for the applicant to submit the provision document or the application document to the administration during the application.
- **Insurance valid within the scope of Bilateral Social Security Contract:** Foreigners must submit a universally valid insurance certificate, which they received from their own country and is within the scope of Bilateral Social Security Contracts and indicate that they can benefit from health services during their stay in Turkey. (This document is only valid if it is translated into Turkish by a sworn translator and become accredited in contracted branches of the insurance companies in Turkey.)
- **Private Health Insurance:** It is obligatory to have a private health insurance for foreigners. In accordance with the Circular of the Undersecretariat of Treasury the expression **”This insurance policy herein covers the minimum deposit structure determined in the Circular on Private Health Insurances to be issued on the demand for Residence Permit dated 06.06.2014 and numbered 9.”** must be included on these insurance policies, and “Applicable for ambulatory and inpatient treatment” must be written on these insurance policies by an insurance agent working in the province of the university, where the foreigner is registered.

Besides, foreign students must renew their student certificates and insurances in every fall semester and submit these documents to the Provincial Directorate of Immigration Administration. Foreigners must report their new address to the Provincial Directorate of Immigration Administration within 20 days when they change their address in the province. Otherwise, the residence permit of the foreigners, who gave incomplete or false information, will be canceled by the Provincial Directorate of the Immigration Administration, and the foreigner will be removed from Turkey.

PROVINCIAL DIRECTORATE OF IMMIGRATION ADMINISTRATION  
ELMALIK SOKAK NO: 3 BARTIN GOVERNORSHIP MERKEZ / BARTIN

WEB : <http://bartin.goc.gov.tr>

E-MAIL : [Bartın@goc.gov.tr](mailto:Bartın@goc.gov.tr)

TEL : +90 378 227 65 33

FAX : +90 378 227 55 88

**BARTIN UNIVERSITY TUITION FEES FOR FOREIGN STUDENTS FOR THE ACADEMIC YEAR 2018-2019**

**NOTE: Tuition fees stated below belong to the academic year 2018-2019 and will be updated according to the decision to be taken at the Council of Ministers for 2019-2020 academic year.**

**TUITION FEES FOR REGULAR EDUCATION (TL)**

	<b>DEPOSIT</b>	<b>TUITION FEE FOR ONE SEMESTER</b>
FACULTY OF ENGINEERING	200 TL	580,50 TL
FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES	200 TL	469,50 TL
FACULTY OF FORESTRY	200 TL	580,50 TL
FACULTY OF EDUCATION	200 TL	426,00 TL
FACULTY OF LITERATURE	200 TL	426,00 TL
FACULTY OF SCIENCE	200 TL	426,00 TL
FACULTY OF ISLAMIC SCIENCES	200 TL	426,00 TL
FACULTY OF HEALTH SCIENCES	200 TL	426,00 TL
FACULTY OF SPORT SCIENCES	200 TL	426,00 TL
BARTIN VOCATIONAL SCHOOL	200 TL	285,00 TL
VOCATIONAL SCHOOL OF HEALTH SERVICES	200 TL	285,00 TL
ULUS VOCATIONAL SCHOOL	200 TL	285,00 TL

**TUITION FEES FOR EVENING EDUCATION (TL)**

	<b>DEPOSIT</b>	<b>TUITION FEE FOR ONE SEMESTER</b>
FACULTY OF ENGINEERING	200 TL	2.293,50 TL
FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES	200 TL	1.732,50 TL
FACULTY OF LITERATURE	200 TL	1.540,50 TL
FACULTY OF SCIENCE	200 TL	1.921,50 TL
FACULTY OF SPORT SCIENCES	200 TL	1.540,50 TL
FACULTY OF HEALTH SCIENCES	200 TL	1.540,50 TL
FACULTY OF ISLAMIC SCIENCES	200 TL	1.540,50 TL
BARTIN VOCATIONAL SCHOOL	200 TL	1.155,00 TL
VOCATIONAL SCHOOL OF HEALTH SERVICES	200 TL	1.155,00 TL
ULUS VOCATIONAL SCHOOL	200 TL	1.155,00 TL

**Account Number for Tuition Fee: TR70 000 10 000 52 516 09 669 5046 (Ziraat Bank)**

Tuition fees will be paid to the internet account of Halk Bank, or via the ATMs of Halk Bank or in one of Halk Bank branches in person giving the foreign national number, name and surname.

OR;

Tuition fees will be paid to the internet account of Ziraat Bank, or via the ATMs of Ziraat Bank or in one of Ziraat Bank branches in person giving the foreign national number, name and surname.

NOTE: The fees belong to the academic year 2018-2019 and they will be updated according to the decision taken at the Council of Ministers. If any change, the rest of the fees will be charged.

**Account Number for Deposit: TR 43000100005251609669-5047 (Ziraat Bank)**

## CONTACTS

Faculty of Literature	+90 0378 501 10 00 (extension: 10 55 -10 20-1039)
Faculty of Education	+90 378 501 10 00 (extension: 1164-1170-1128)
Faculty of Science	+90 378 501 10 00 (extension: 1569-1525-1570)
Faculty of Islamic Sciences	+90 378 501 10 00 (extension: 12 77-12 76-12 56)
Faculty of Economics and Administrative Sciences	+90 378 223 53 72 (extension: 5373)
Faculty of Engineering	+90 378 501 10 00 (extension: 15 84,15 78,15 76)
Faculty of Health Sciences	+90 378 223 54 49
Faculty of Sport Sciences	+90 378 501 10 00 (extension: 24 05,24 06,24 08,24 09)
Bartın Vocational School	+90 378 223 52 23-52 24
Ulus Vocational School	+90 378 501 10 00 (extension: 24 86)
School of Health Sciences	+90 378 501 10 00 (extension: 2507, 2504 or +90 0378 223 5214, 5215)
Student Affairs Directorate	+90 378 223 -5028-5030-5297-5298

**TURKISH REPUBLIC HEAD COUNCIL OF HIGHER EDUCATION**

**Number:** 75850160-301.02.127

**Subject:** Recognition Certificate

Higher Education Council (Outgoing Number)

14.02.2017 06 43 – 11298

**TO THE RECTORSHIP OF BARTIN UNIVERSITY**

Reference:

- a) The writing of the Rectorship of Uludağ University dated 25.11.2016 and numbered 32451817-050.01.04/44345.
- b) The writing of the Ministry of National Education Head Council of Education and Morality dated 27.01.2017 and numbered 67951427-2015.01-1138521.

As a Recognition Certificate will be requested from foreign students, which states that the high schools abroad, from which they have been graduated, are recognised, in the application process to foreign students admission quotas of universities, information is requested on the subject whether or not a "Recognition Certificate" will be given upon request of foreign candidates by Turkish Representations and the Ministry of National Education with the reference (a) writing of the Rectorship of Uludağ University.

It is stated on the reference (b) writing, which has been sent to our Council, that the equivalence processes are performed by the Provincial Directorates of National Education in Turkey and by the Educational Consultancies / Office of Educational Attaché abroad, and that "School Recognition Certificate" expression is not included in the cooperation agreements in the field of education between two countries.

The Ministry of National Education Head Council of Education and Morality also stated in the writing, that they have declared to the Provincial Directorates of National Education and the Educational Consultancies / Office of Educational Attaché with the writing of the Ministry of National Education Head Council of Education and Morality dated 13.01.2017 and numbered 516700, that no equivalence will be given for the diplomas of those, who received education in the secondary schools, which are connected / adhered to FETO / PDY organization by the end of the academic year 2016-2017, and demands that attention should be paid to this issue in the registration process to foreign student admission quotas.

Kindly and respectfully submitted for your information and necessary action.

//SIGNATURE//

Prof. Dr. Hasan MANDAL

Deputy Chairman