

ADMINISTRATIVE STAFF ORIENTATION TRAINING SATISFACTION SURVEY ANALYSIS REPORT

Since the establishment of the Faculty of Health Sciences, orientation training has been provided to every newly appointed staff member joining the Faculty. The Administrative Staff Orientation Training Satisfaction Survey was administered to staff members who participated in the orientation training, and a total of four administrative staff members completed the survey. The analysis of the survey results is presented in the table below.

Participants were asked to respond to each survey item using a five-point Likert scale, where 5 = Strongly Agree, 4 = Agree to a Great Extent, 3 = Partly Agree, 2 = Disagree to a Great Extent, and 1 = Strongly Disagree.

Year	Administrative Staff
2019	0
2020	0
2021	0
2022	1
2023	2
2024	1
Total	4

Items	Year			Total
	2022	2023	2024	
	M±SD	M±SD	M±SD	M±SD
Planning and Implementation of the Training				
Was the duration of the training sufficient?	1.00±0.00	4.00±0.00	5.00±0.00	3.50±1.73
Was the scheduled date (timing) of the training appropriate?	3.00±0.00	3.00±1.41	5.00±0.00	3.50±1.29
Was the training content appropriate and sufficient?	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81
Did the training content meet your expectations?	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81
Overall Mean	2.50±0.00	3.75±0.35	5.00±0.00	3.75±1.16
Training Content				
The information provided about the city of Bartın was sufficient.	3.00±0.00	3.50±0.70	3.00±0.00	3.25±0.50
The general information provided about our University was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about the academic and administrative organizational structure of our University was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about our University's policy documents was sufficient.	3.00±0.00	3.50±0.70	3.00±0.00	3.25±0.50
The information provided about our University's commitment to sustainable development was sufficient.	3.00±0.00	3.50±0.70	4.00±0.00	3.50±0.57
The information provided about our University's strategic goals and objectives was sufficient.	3.00±0.00	3.50±0.70	3.00±0.00	3.25±0.50
The information provided about accommodation facilities was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about library and documentation services was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about cafeteria services was sufficient..	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about health, sports, and recreational facilities was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about preschool education opportunities was sufficient..	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about EDUROAM services was sufficient.	3.00±0.00	3.50±0.70	4.00±0.00	3.50±0.57
The information provided about the Rectorate Communication Center was sufficient.	3.00±0.00	4.00±0.00	3.00±0.00	3.50±0.57
The information provided about the Office of International Relations was sufficient..	3.00±0.00	3.50±0.70	3.00±0.00	3.25±0.50
The information provided about our University's Process Management Handbook was sufficient.	3.00±0.00	3.50±0.70	4.00±0.00	3.50±0.57
The general information provided about our Faculty was sufficient.	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81
The information provided about our Faculty's mission, vision, and values was sufficient.	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81

The information provided about the Faculty governance model was sufficient.	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81
The information provided about the Faculty's strategic goals and objectives was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about the Faculty's quality assurance processes was sufficient.	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81
The information provided about the Faculty's management, academic staff, and administrative staff was sufficient	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81
The information provided about the roles and responsibilities of the Faculty's management, academic staff, and administrative staff was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about the procedures for appointment and separation from duty for academic and administrative staff was sufficient.	3.00±0.00	3.50±0.70	5.00±0.00	3.75±0.95
The information provided about the University Information Management System (UBYS) was sufficient.	3.00±0.00	3.50±0.70	5.00±0.00	3.75±0.95
The information provided about human resources recruitment and employment was sufficient.	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81
The information provided about the Survey Management System was sufficient.	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81
The information provided about working hours was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about assignment procedures was sufficient.	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81
The information provided about the Public Officials Code of Ethics was sufficient.	3.00±0.00	4.00±0.00	5.00±0.00	4.00±0.81
The information provided about leave, types of leave, medical reports, and leave periods was sufficient.	3.00±0.00	3.50±0.70	3.00±0.00	3.25±0.50
The information provided about promotion and appointment procedures for faculty members was sufficient..	3.00±0.00	2.50±2.12	3.00±0.00	2.75±1.25
The information provided about academic staff contract renewal procedures was sufficient.	3.00±0.00	3.50±0.00	4.00±0.00	3.50±0.57
The information provided about disciplinary sanctions was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about the Academic Incentive Allowance was sufficient.	3.00±0.00	3.00±1.41	3.00±0.00	3.00±0.81
The information provided about transfer appointments and retirement procedures was sufficient.	3.00±0.00	2.50±2.12	3.00±0.00	2.75±1.25
The information provided about asset declaration procedures was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about legal regulations was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
The information provided about the use of the institutional Office 365 account was sufficient.	3.00±0.00	2.50±2.12	3.00±0.00	2.75±1.25
The information provided about the distance education guide was sufficient.	3.00±0.00	4.00±0.00	4.00±0.00	3.75±0.50
OVERALL MEAN	3.00±0.00	3.74±0.37	4.02±0.00	3.32±0.14