

SCHOLARSHIP AND PART-TIME STUDENT COMMISSION

Chair	Asst. Prof. Necmiye ÇÖMLEKÇİ
Member	Lect. Merve KIRŞAN BÜYÜKTARAKÇI
Member	Res. Asst. Dr. Ebru BULUT

Job Description

To work in coordination with the Department of Health, Culture and Sports and scholarship-providing institutions, and to ensure the implementation of the decisions taken.

Duties, Authorities and Responsibilities

- Ensures that scholarship quotas and part-time student quotas are announced on the Faculty website.
- Evaluates scholarship applications in line with the scholarship quotas allocated by or reported to the University, determines eligible students, and submits the results to the relevant administrative unit.
- Receives applications from students wishing to work part-time after the Faculty's part-time student quota is determined, and submits the selected students' information to the Dean's Office for forwarding to the Department of Health, Culture and Sports.
- Ensures that all scholarship evaluation results are published on the Faculty website.
- Submits reports, recommendations, requests, and needs to the Dean's Office.
- Prepares and submits a semester activity report to the Dean's Office.