

**ACADEMIC INCENTIVE FOR NURSING DEPARTMENTS
APPLICATION AND REVIEW COMMITTEE**

Minister	Prof. Dr. Elif KARAHAN
Member	Assoc. Prof. Dr. Hilal UYSAL
Member	Assoc. Prof. Dr. Ecem Çiçek
Member	Dr. Aylin KURT, Assistant Professor
Member	Dr. Duygu ÖZER, Assistant Professor

Job Description:

The purpose is to evaluate the suitability of the activities of teaching staff regarding their applications for academic incentive allowances, in accordance with the principles stated in the Incentive Allowance Regulation.

Duties, Powers, and Responsibilities:

- It examines the printouts obtained from YÖKSİS, where faculty members record their activities, as well as samples and documents proving their activities.
- Where deemed necessary, it requests additional explanations, information, and documents to support the evidence and documentation proving its activities.
- It decides whether the applicant's activities are eligible for review.
- The application process requires explanations for applications that are rejected or whose scores change as a result of the evaluation.
- After evaluating the applications, the decision report is sent to the dean in accordance with the announced schedule.
- The institution where teaching staff are assigned to duties outside the institution evaluates their applications.
- The application committee scores the applications according to the Activity Calculation Table included in the annex of the regulation.
- They submit their work, suggestions, requests, and needs to the Dean's Office in a report.
- At the end of each term, the committee prepares a report on its activities and submits it to the Dean's Office.