

EXCHANGE PROGRAMS COMMISSION

Chair	Prof. Sevim ÇELİK
Member	Asst. Prof. Özge UÇAR
Member	Asst. Prof. Güleser ADA
Member	Res. Asst. Dr. Emine GÜNEŞ ŞAN
Member	Res. Asst. Dr. Feyza DEMİR BOZKURT
Member	Res. Asst. Rıdvan TEMİZ
Member	Student Representative

Job Description: To make decisions regarding international bilateral agreements and exchange programs such as Erasmus+, Mevlana, and Farabi for academic staff, administrative staff, and students of the Faculty of Health Sciences at Bartın University, and to coordinate and monitor these programs.

Duties, Authorities and Responsibilities

- Establish communication and conduct correspondence with incoming national and international academic staff and renew expired bilateral agreements.
- Inform and guide students wishing to participate in Erasmus+, Farabi, or Mevlana exchange programs and coordinate with the relevant university offices.
- Provide orientation on partner institutions, course selection, language requirements, living conditions, and university facilities.
- Approve and sign Learning Agreements for outgoing students.
- Assist students in preparing for and participating in exchange programs.
- Ensure recognition of completed courses and grade conversion for returning students.
- Collect feedback from returning students.
- Sign Learning Agreements for incoming students and provide information on courses, the education system, grading, and assessment.
- Review course learning outcomes prepared by academic staff for compliance with international standards.
- Prepare and submit an annual activity report to the Dean's Office.