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**Erasmus+ Programme**

**Key Action 1   
– Mobility for learners and staff –   
Higher Education Student and Staff Mobility**

**Inter-institutional[[1]](#footnote-1) agreement 2019-2021[[2]](#footnote-2)  
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution**  **(and department, where relevant)** | **Erasmus code** | **Contact details[[3]](#footnote-3)**  **(email, phone)** | **Website**  **(eg. of the course catalogue)** |
| Bartın University  Ağdaci St. 74100  Merkez/Bartın, Turkey | TR BARTIN01 | **Erasmus Institutional Coordinator:**  *Burçin KEF*  International Office  Ağdacı Mahallesi, 74100/BARTIN  Tel.: +90 378 223 51 55;  e-mail: [bkef@bartin.edu.tr](mailto:bkef@bartin.edu.tr)  **Departmental Coordinator**  **Contact Person** | University Page  <https://w3.bartin.edu.tr/>  International Office  <https://erasmusen.bartin.edu.tr>  <https://iso.bartin.edu.tr>  For Course Catalogue  <http://bubp.bartin.edu.tr/> |
|  |  | **Erasmus Institutional Coordinator:**  **Departmental Coordinator**  **Contact Person** |  |

**B. Mobility numbers[[4]](#footnote-4) per academic year**

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code \** [ISCED]** | ***Subject area name \**** | ***Study cycle [short cycle, 1st , 2nd or 3rd] \**** | **Number of student mobility periods** | |
| Student Mobility for Studies | Total number of months of the study periods or average duration |
| **TR BARTIN01** |  |  |  |  |  |  |
|  | **TR BARTIN01** |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code \** [ISCED]** | ***Subject area name \**** | **Number of staff mobility periods** | |
| Staff Mobility for Teaching  *[total number of days of teaching periods or average duration \*]* | *Staff Mobility for Training \** |
| **TR BARTIN01** |  |  |  |  |  |
|  | **TR BARTIN01** |  |  |  |  |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | ***Optional: Subject area*** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | **Recommended language of instruction level[[5]](#footnote-5)** | |
| Student Mobility for Studies  [*Minimum recommended level: B1*] | Staff Mobility for Teaching  [*Minimum recommended level: B2*] |
| **TR BARTIN01** |  | Turkish | English | B1 | B2 |
|  |  |  |  | B1 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

**D. Additional requirements**

**PARTNER UNIVERSITY:**

**TR BARTIN01:**

* Inbound students for Bartın University will need to submit their current transcript of records from the sending university while applying to Bartın University.
* When applied by any students or staff with special needs, Bartın University should be informed about the number of applicants and their needs so that Bartın University can best take care of them while they are in Bartın.
* On the learning agreement, students will choose from the courses with ERAS course codes listed on the following web link:

http://ubys.bartin.edu.tr/AIS/OutcomeBasedLearning/Home/Index

* In case of course selections from different departments, please contact our unit coordinators:

<https://erasmusen.bartin.edu.tr/erasmus-coordinators.html>

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term\***  **[month]** | **Spring term\***  **[month]** |
| **TR BARTIN01** | 30 June | 30 November |
|  |  |  |

*[\* to be adapted in case of a trimester system]*

2. The **receiving institution** will send its decision within **4 weeks**.

3. A **Transcript of Records** will be issued by the receiving institution **no later than 5 weeks** after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least **one academic year** should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**

**1. Grading systems of the institutions**

**PARTNER UNIVERSITY:**

**TR BARTIN 01:** [**http://erasmus.bartin.edu.tr**](http://erasmus.bartin.edu.tr)

Full Academic Year: **60** ECTS

One Semester: **30** ECTS

|  |  |  |  |
| --- | --- | --- | --- |
| **Grading System**  **at BU** | | **ECTS Grades** | |
| **Grade Points** | **Letter Grades** |
| 90-100 | AA | A | Excellent |
| 80-89 | BB or BA | B | Very good |
| 70-79 | CC or CB | C | Good |
| 65-69 | DC | D | Satisfactory |
| 60-64 | DD | E | Sufficient |
| 50-59 | FD | FX | Fail (Some more work required) |
| 00-49 | FF | F | Fail (Considerable further work required) |

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| **TR BARTIN01** | Institutional Office  Ağdacı Mahallesi 74100/BARTIN  Tel.: +90 378 223 51 55;  e-mail: [ulik@bartin.edu.tr](mailto:ulik@bartin.edu.tr) | <https://erasmusen.bartin.edu.tr>  <https://iso.bartin.edu.tr> |
|  |  |  |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| **TR BARTIN01** | Institutional Office  Ağdacı Mahallesi 74100/BARTIN  Tel.: +90 378 223 51 55;  e-mail: [ulik@bartin.edu.tr](mailto:ulik@bartin.edu.tr) | <https://erasmusen.bartin.edu.tr>  <https://iso.bartin.edu.tr> |
|  |  |  |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| **TR BARTIN01** | Institutional Office  Ağdacı Mahallesi 74100/BARTIN  Tel.: +90 378 223 51 55;  e-mail: [ulik@bartin.edu.tr](mailto:ulik@bartin.edu.tr) | <https://erasmusen.bartin.edu.tr>  <https://iso.bartin.edu.tr> |
|  |  |  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  **[Erasmus code]** | **Name, function** | **Date** | **Signature[[6]](#footnote-6)** |
| **TR BARTIN01** | **Prof. Dr. Sedat YAZICI**,  Vice Rector for International Relations |  |  |
|  |  |  |  |

1. Inter-institutional agreements can be signed by two or more higher education Institutions [↑](#footnote-ref-1)
2. Higher Education Institutions have to agree on the period of validity of this agreement [↑](#footnote-ref-2)
3. Contact details to reach the senior officer in charge of this agreement and of its possible updates. [↑](#footnote-ref-3)
4. Mobility numbers can be given per sending/receiving institutions *and per education field (optional\*:* [*http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx*](http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*)* [↑](#footnote-ref-4)
5. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-5)
6. Scanned signatures are accepted [↑](#footnote-ref-6)